

STRICKLANDGATE HOUSE TRUST LIMITED
(A COMPANY LIMITED BY GUARANTEE)
REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED
30 SEPTEMBER 2017

STRICKLANDGATE HOUSE TRUST LIMITED

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STRICKLANDGATE HOUSE TRUST LIMITED

REFERENCE AND ADMINISTRATIVE INFORMATION

(Company Number: 02856983)
(Registered Charity Number: 1027444)

Trustees	R M Cope C S Reynolds J W Cooke S M Emmott W Sayers J J Leigh	Chairman
Secretary	J N Gallagher	
Registered Office	92 Stricklandgate Kendal LA9 4PU	
Accountants	MHA Moore and Smalley Chartered Accountants Kendal House Murley Moss Business Village Oxenholme Road Kendal LA9 7RL	

STRICKLANDGATE HOUSE TRUST LIMITED

REPORT OF THE TRUSTEES

The Trustees present their report and the financial statements of the charity for the year ended 30 September 2017. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" (FRS 102) in preparing the annual report and financial statements of the charity.

The financial statements have been prepared in accordance with the accounting policies set out in notes to the accounts and comply with the charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published on 16 July 2014 (as amended by Update Bulletin 1 published on 2 February 2016).

Trustees of the charity

The directors of the charitable company are its trustees for the purposes of charity law. The trustees who have served during the year and since the year end were as follows:

R M Cope	Chairman
C S Reynolds	
J W Cooke	
A F Winstanley	Resigned 16 January 2018
S M Emmott	
W Sayers	
J J Leigh	
A R Reed	Resigned 16 January 2018

Objectives and Activities

Objects of the Charity

The objects of the charity are to promote and improve the efficiency and effectiveness of charities in direct pursuit of their objectives by the provision of premises and facilities for such charities. These charities provide Public Benefit to the local community through a wide range of services, including Volunteering and charity start-ups, Alzheimer's and Mental Health awareness, Dyslexia support along with a children's and music charity.

Principal activity

The company is principally engaged in the provision of premises and facilities for charities.

Organisational structure

A Board of Trustees, of up to 10 trustees, who meet at least quarterly, administers the charity. Sub committees are in place to cover such issues as development and finance. A Centre Manager is appointed by the Trustees to manage the day to day operations of the charity.

Achievements and performance

This year the main issues have been the continued growth in the room hire side of our work – the demand for counselling rooms in particular. To enable us to meet this need and to release rooms for a new tenant arriving early in 2018, a vacant office has been converted into three much-needed smaller rooms. During 2016/17 there have been no more tenants leaving, and with new tenancies expected the hope is that the recent, seemingly, terminal decline in demand for tenancies from the charity sector has slowed significantly although the Trust is fully aware of the pressures on charity budgets that could affect this situation at any time.

Preparatory work for a sale of the Coach House has started and a planning application is in process – a final decision on when that building might be sold has yet to be agreed.

New telephone and computer network systems are in place which gives tenants more flexibility and greater levels of security.

In the past year, our charities received 14,269 visitors and took 14,541 phone calls, which represents a similar usage to the previous year and bearing in mind the use of mobile devices this indicates just how important Stricklandgate House is to the community.

The Board have had due regard to guidance published by the Charity Commission on Public benefit.

STRICKLANDGATE HOUSE TRUST LIMITED

REPORT OF THE TRUSTEES *(continued)*

Financial review

Reserves policy

It is the objective of the Trust to maintain reserves to meet future repairs to the building and to fund administration costs. Any surplus over this requirement is utilised towards capital improvements of the facilities.

Investment Policy

The Trustees do not envisage the charity holding investments in the foreseeable future apart from shares in its trading subsidiary.

Fixed Assets

The principal items of capital expenditure are set out in note 7 to the financial statements.

Structure, Governance and Management

Constitution

Stricklandgate House Trust Limited is a company limited by guarantee and a registered charity governed by its Memorandum and Articles of Association dated 27 September 1993.

Recruitment and appointment of Trustees

The Trust maintains a cross section of experience from Trustees that covers general management, building services, property management, finance and legal activities. When a vacancy occurs for a Trustee role then the Trust utilises the experience, knowledge and networking skills of the Trustees to fill the vacancy. The Trustees are then given responsibilities for particular areas of activity as well as their overall Trustee roles.

Risk Management

The Trustees have identified the major risks to which the charity is exposed. These risks have been reviewed and systems established to manage them. In keeping under review the charity's activities, Trustees are mindful of the potential for any changes to the present range of risks and will adjust systems when and where required.

Trustees' Responsibilities

The Trustees (who are also directors of Stricklandgate House Trust Limited for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2015 (FRS 102);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.



R M Cope
Chairman

Date

30/11/18

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES

OF

STRICKLANDGATE HOUSE TRUST LIMITED

I report on the accounts of the company for the year ended 30 September 2017 which are set out on pages 5 to 14.

Respective responsibilities of Trustees and examiner

The Trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with section 386 of the Companies Act 2006; and
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Ian Clark FCCA

Date 5 February 2018

MHA Moore & Smalley
Chartered Accountants
Kendal House
Murley Moss Business Village
Oxenholme Road
Kendal
Cumbria
LA9 7RL

STRICKLANDGATE HOUSE TRUST LIMITED

STATEMENT OF FINANCIAL ACTIVITIES (including Income and Expenditure Account)

FOR THE YEAR ENDED 30 SEPTEMBER 2017

	Note	Unrestricted Funds £	Restricted Funds £	2017 Total £	2016 Total £
Income and endowments from:					
Grants and donations		75	-	75	575
Investment income	3	46	-	46	42
Letting income	2	82,817	-	82,817	92,320
Other income	4	61,059	-	61,059	62,518
Total income and endowments		143,997	-	143,997	155,455
Expenditure:					
Charitable activities (excluding depreciation)		132,634	-	132,634	145,197
Total expenditure	5	132,634	-	132,634	145,197
Net income / (expenditure) before Other recognised gains and losses		11,363	-	11,363	10,258
Depreciation	7	(12,552)	-	(12,552)	(12,713)
Net movement in funds/net expenditure for the year	2	(1,189)	-	(1,189)	(2,455)
Reconciliation of funds					
Total funds brought forward		547,375	-	547,375	549,830
Total funds carried forward		546,186	-	546,186	547,375

STRICKLANDGATE HOUSE TRUST LIMITED

BALANCE SHEET

AS AT 30 SEPTEMBER 2017

	Note	£	2017 £	£	2016 £
Fixed assets					
Tangible assets	7		551,717		558,762
Current assets					
Debtors	8	9,544		13,664	
Cash at bank and in hand		<u>45,378</u>		<u>42,782</u>	
		54,922		56,446	
Creditors: amounts falling due within one year	9	<u>(19,534)</u>		<u>(17,263)</u>	
Net current assets			<u>35,388</u>		<u>39,183</u>
Total assets less current liabilities			587,105		597,945
Creditors: amounts falling due after more than one year	10		(40,919)		(50,570)
Net assets			<u>546,186</u>		<u>547,735</u>
Funds					
Unrestricted			546,186		547,375
Restricted			-		-
Total charity funds			<u>546,186</u>		<u>547,375</u>

STRICKLANDGATE HOUSE TRUST LIMITED

BALANCE SHEET *(continued)*

30 SEPTEMBER 2017

For the year ending 30 September 2017 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies. No member or members have requested an audit pursuant to section 476 of the act.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

These accounts were approved by the directors and authorised for issue on 30/09/18 and are signed on their behalf by:



.....
R M Cope - Director



.....
J Cooke - Director

Company Registration Number: 02856983

Charity Number: 1027444

STRICKLANDGATE HOUSE TRUST LIMITED

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 SEPTEMBER 2017

1. Accounting Policies

Stricklandgate House Trust Limited is a company limited by guarantee in England and Wales.

Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 (as updated through Update Bulletin 1 published on 2 February 2016), the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Practice as it applies from 1 January 2015.

The charity has applied Update Bulletin 1 as published on 2 February 2016 and does not include a cash flow statement on the grounds that it is applying FRS 102 Section 1A.

Stricklandgate House Trust Limited meets the definition of a public entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

The financial statements are prepared in sterling, which is the functional currency of the company. Monetary amounts in these financial statements are rounded to the nearest £.

Reconciliation with previous General Accepted Accounting Practice

In preparing the accounts the trustees have considered whether in applying the accounting policies required by FRS 102 and the Charities SORP FRS 102 the restatement of the comparative items was required. There are no items in prior year accounts that require restatement.

Income

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charitable company is legally entitled to the income, it is reasonably certain it will be received and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

- Voluntary income received by way of grants, donations and gifts is included in full in the SOFA when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.
- Donated services and facilities are included at a value to the charity where this can be quantified. No amounts are included in the financial statements for services donated by volunteers.
- Investment income is included when receivable.
- Incoming resources from grants, where related to performance and specific deliverables, are accounted for as the charity earns the right to consideration by its performance.
- If income is received but the related performance does not take place until a later accounting period the income will be deferred to that accounting period.

Expenditure

All expenditure is accounted for on an accruals basis inclusive of any VAT which cannot be recovered and has been classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with use of the resources.

Charitable activity expenditure comprises those costs incurred by the charity in the delivery of its activities and services. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Costs relating to a particular activity are allocated directly; others are apportioned on an appropriate basis.

STRICKLANDGATE HOUSE TRUST LIMITED

NOTES TO THE FINANCIAL STATEMENTS *(continued)*

FOR THE YEAR ENDED 30 SEPTEMBER 2017

Going concern

At the time of approving the financial statements, the directors have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

Tangible Fixed Assets and Depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life as follows:

Long leasehold buildings	2%
Furniture & Equipment	25% / 15%
Computers	25%

Impairment Reviews

Impairment reviews are only carried out where there is some indication that the recoverable amount of a functional fixed asset is below its net book value. If the recoverable amount of the asset is lower than the net book value the loss is recognised and treated as additional depreciation. The revised carrying amount of the asset is then depreciated over its remaining useful economic life.

Accumulated Funds

Accumulated funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Financial instruments

Financial instruments are classified and accounted for, according to the substance of the contractual arrangement, as either financial assets, financial liabilities or equity instruments. An equity instrument is any contract that evidences a residual interest in the assets of the company after deducting all of its liabilities.

Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid after taking account of any trade discounts due.

Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

Pension

The company operates a defined contribution pension scheme for employees. The assets of the scheme are held separately from those of the company. The annual contributions payable are charged to the SOFA.

Cash at bank and in hand

Cast at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

STRICKLANDGATE HOUSE TRUST LIMITED

NOTES TO THE FINANCIAL STATEMENTS *(continued)*

FOR THE YEAR ENDED 30 SEPTEMBER 2017

2. Net Movement in Funds

The net movement is attributable to the principal activities of the charity, and is earned entirely within the United Kingdom.

Deficit/Surplus is stated after charging

	2017 £	2016 £
Depreciation	12,552	12,713
Accountants' remuneration		
- For Accountancy Services	2,388	2,370
- For Other Services	667	555
	<hr/>	<hr/>
	15,607	15,638
And after Crediting: Service Charges	82,817	92,320
	<hr/>	<hr/>

3. Interest receivable and similar income

	2017 £	2016 £
Bank interest	46	42

STRICKLANDGATE HOUSE TRUST LIMITED

NOTES TO THE FINANCIAL STATEMENTS *(continued)*

FOR THE YEAR ENDED 30 SEPTEMBER 2017

4. Other income	2017	2016
	£	£
Cleaning	7,356	7,780
Computer recharges	3,864	3,909
Room hire and catering	39,148	37,950
Car park rental	6,192	6,412
Telephone	4,464	4,920
Miscellaneous	35	1,547
	61,059	62,518

5. Total resources expended

	Staff costs	Other costs	2017	2016
	£	£	£	£
Direct Charitable Expenditure	63,781	68,853	132,634	145,197
	63,781	68,853	132,634	145,197

Other costs are made up as follows:

	2017	2016
	£	£
Premises costs	29,133	29,274
Travel	519	197
Repairs and renewals	14,188	30,866
Telephone	8,158	6,924
Internet	5,463	4,554
Printing, design, postage and stationery	1,238	656
Professional fees and accountancy	6,786	2,925
Catering supplies	835	1,234
Sundry expenses	1,111	2,732
Bank charges and interest	1,422	1,632
	68,853	80,994

STRICKLANDGATE HOUSE TRUST LIMITED

NOTES TO THE FINANCIAL STATEMENTS *(continued)*

FOR THE YEAR ENDED 30 SEPTEMBER 2017

6. Directors and employees	2017 £	2016 £
Directors' emoluments:	Nil	Nil
Employee costs during the year:		
Wages and salaries	62,393	62,400
Social security costs	1,100	1,744
Pension costs	288	59
	63,781	64,203

The average number of employees during the year was as follows:

Directors	8	8
Full time	1	1
Part time	6	6

There were no employees receiving more than £60,000 in the year (2016 - £nil).

In the year no expenses were reimbursed to the Trustees (2016 - £nil).

Winifred Sayers, a trustee, gets paid for cleaning services. During the year she received £5,117.48 (2016 - £4,792.48)

7. Tangible fixed assets

Cost	Long Leasehold Property £	Furniture Equipment & computers £	Total £
At 1 October 2016	o	1,020,718	239,439
Additions	-	5,507	5,507
At 30 September 2017	1,020,718	244,946	1,265,664
Depreciation			
At 1 October 2016	461,956	239,439	701,395
Charge for the year	11,175	1,377	12,552
At 30 September 2017	473,131	240,816	713,947
Net book value			
At 30 September 2017	547,587	4,130	551,717
At 30 September 2016	558,762	-	558,762

STRICKLANDGATE HOUSE TRUST LIMITED

NOTES TO THE FINANCIAL STATEMENTS *(continued)*

FOR THE YEAR ENDED 30 SEPTEMBER 2017

	2017 £	2016 £
8. Debtors		
Amounts falling due within one year		
Trade debtors	4,495	8,128
Prepayments and accrued income	5,049	5,536
	<hr/> 9,544	<hr/> 13,644
	<hr/> <hr/>	<hr/> <hr/>
	2017 £	2016 £
9. Creditors		
Amounts falling due within one year		
Bank overdraft and loan	9,333	9,000
Trade creditors	1,926	3,573
Accruals	8,275	4,690
	<hr/> 19,534	<hr/> 17,263
	<hr/> <hr/>	<hr/> <hr/>
	2017	2016
10. Creditors		
	£	£
Amounts falling due after more than one year		
Bank loan	40,919	50,570
	<hr/> 40,919	<hr/> 50,570
	<hr/> <hr/>	<hr/> <hr/>

The bank loan is secured by a legal charge over the assets of Stricklandgate House Trust Limited. The bank loan is due to be repaid by 2022.

The net amount of secured liabilities at 30 September 2017 amounted to £50,252 (2016 - £59,570).

11. Capital commitments

There were no capital commitments at 30 September 2017 or 30 September 2016.

12. Contingent liabilities

There were no contingent liabilities at 30 September 2017 or 30 September 2016.

13. Company status

The charitable company is limited by Guarantee under the Companies Act 2006. The liability of the members is limited to £1 per member in the event of a winding up.

STRICKLANDGATE HOUSE TRUST LIMITED

NOTES TO THE FINANCIAL STATEMENTS *(continued)*

FOR THE YEAR ENDED 30 SEPTEMBER 2017

14. Taxation

As a charity, Stricklandgate House Trust Limited is exempt from tax on income and gains falling within sections 472-474 of the Corporation Tax Act 2010, sections 478 - 489 of the Corporation Tax Act 2010, or section 256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen in the Charity.

STRICKLANDGATE HOUSE TRUST LIMITED

INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 30 SEPTEMBER 2017

	Schedule	2017 £	2016 £
Grants and donations	B	75	575
Excess of expenditure over income	A	(1,264)	(3,030)
(Deficit)/surplus for the year		<u>(1,189)</u>	<u>(2,455)</u>

STRICKLANDGATE HOUSE TRUST LIMITED**SCHEDULE A - INCOME AND EXPENDITURE ACCOUNT****FOR THE YEAR ENDED 30 SEPTEMBER 2017**

INCOME	2017	2016
	£	£
Service charges	82,817	92,320
Room hire and catering	39,148	37,950
Cleaning	7,356	7,780
Computer network recharges	3,864	3,909
Telephones	4,464	4,920
Car park rent	6,192	6,412
Bank interest	46	42
Miscellaneous and fund raising	35	1,547
	<u>143,922</u>	<u>154,880</u>
EXPENDITURE		
Water & Rates	4,536	3,071
Wages	63,493	64,096
Staff travel	519	197
Pension contribution	288	107
Heat and light	17,734	18,145
Stationery, printing and advertising	1,016	471
Postage	222	185
Telephone	8,158	6,924
Internet service	5,463	4,554
Insurance	4,118	5,457
Sundry expenses	1,111	2,732
Catering supplies	835	1,234
Cleaning	2,746	2,601
Accountancy and bookkeeping	3,055	2,370
Professional fees	3,731	555
Depreciation	12,552	12,713
Repairs and renewals	12,535	29,995
Lift maintenance	480	468
Security costs	1,172	403
Bank charges and interest	1,422	1,632
	<u>145,186</u>	<u>157,910</u>
(DEFICIT)/SURPLUS FOR YEAR	<u>(1,264)</u>	<u>(3,030)</u>

STRICKLANDGATE HOUSE TRUST LIMITED

SCHEDULE B - ANALYSIS OF GRANTS AND DONATIONS

FOR THE YEAR ENDED 30 SEPTEMBER 2017

	2017	2016
	£	£
W W & M G Wilson	25	25
J R Peat	50	100
Grant - The Scott Charitable Trusts	-	450
	<hr/>	<hr/>
	75	575
	<hr/>	<hr/>